HELP GUIDE **PERSONAL PROFILE**

GET STARTED

Activate your account using the link in your app invitation email! Didn't receive the email or forgot your password? Click Need help logging in? on the mobile app or website login page.



Zerista



EDIT YOUR PROFILE

Login and click My Profile, then click Edit My Profile

- Think of your personal profile as a digital business card
- Upload a picture nothing is more recognizable than your face!
- Introduce yourself by adding your bio, website, and social media links
- All changes are published on both the website and mobile app

Note: Only the Registration Team can change your name, company, and title.

ADD COLLATERAL

Add digital materials to your personal profile by clicking <u>Collateral</u> under the <u>My Profile</u> menu. You can add PowerPoints, PDFs, Word documents, YouTube videos, and more.

To remove collateral, click the X in the top corner of the collateral's icon.